

## STATEMENT OF INTENT

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INSTRUCTIONS: You must complete the information below and submit on an ANNUAL basis. An administrator of the religious institution such as a pastor, priest, rabbi, or an officer of the board of directors of the sponsoring religious institution **MUST** sign this form.

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The \_\_\_\_\_ intends to operate the  
(Name of Sponsor)

\_\_\_\_\_ during 20\_\_\_\_/20\_\_\_\_  
(Name of Center)

for \_\_\_\_\_ children in the age range of \_\_\_\_\_ through \_\_\_\_\_.  
\*(Capacity)

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I certify that I am in receipt of, have read, and intend to comply with the requirements of Section 63.2-1716 of the Code. If my center is already in operation, I certify that I am in compliance with the requirements of Section 63.2-1716 of the Code.

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(Authorized Signature) (Title) (Date)

Contact Person: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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Address of Sponsoring Religious Institution

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Address of Child Day Center (if different)

Tax ID Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

\*NOTE: If your enrollment capacity or age range changes in a manner which requires a revised public notice, please update the information and submit a revised form.